

When working on this project, it became apparent that at the school that this club was going to be implemented at we could not propose this club until the 19-20 school year. Because of this, we have decided to continue with our plan of creating a club since we feel that it is beneficial and would make a big difference in the lives of the students. Therefore, our deliverables come in the form of club proposal and plan of implementation for the first few months. The club proposal was written up with the help of someone at the school where it will be implemented to ensure that the document is as prepared as it can be to start the club as early as possible. The plan of implementation is a rough idea of how the club would operate once allowed to start. There are a few areas that will become more concrete once a third sponsor is found and once the approval is given however, the general plan is outlined below for implementation.

#### Plan of implementation for the first few months

##### August 2019

- club will be proposed to AP of Student Activities for approval before the school year officially starts.
- Once club has been approved, meet with AP to go over details to ensure that club will have no startup problems.
- Find final sponsor who feels comfortable with the application content (Dana would be essays, Beth would be test prep).
- Meet with both college counselors before the club's first meeting to fully understand the best way that we can support them. The goal would be to meet with the counselors about once a month if possible to create a dialogue to benefit the students we are both serving.
- Create the Blackboard page for the club and ensure that an email address for the club have been set up. Add materials to the Blackboard page to be fully ready before the first meeting

##### September 2019

- First meeting tentatively set for Friday, September 6<sup>th</sup>. Plan of that meeting would be to introduce students to the club, explain the purpose of the club, and set a before school weekly meeting date. The Blackboard page would be up and running before the first meeting of the club to transition smoothly during the first meeting.
- Club would continue to have biweekly sessions for students, also monitoring the email and updating the Blackboard page.
- Club sponsors would meet with the Edge Program (our test prep partners) to coordinate test prep resources and see if the Edge would like to help our club. Potentially create an event incorporating both.

##### October 2019

- Focus on daily club activities to help the seniors finish their applications.
- Continue to work with the Edge program to start focusing on that after the first major application push is over.

- Get in contact with Florida C.A.N.! to work on a potential FAFSA day for spring 2020